

### COUNTY OF DURHAM DEPARTMENT OF SOCIAL SERVICES



DSS Board
Mrs. Gladys Dunston, Chair
Mr. Newman Aguiar, Vice Chair
Commissioner Joe W. Bowser

Mr. Stan Holt Mrs. Gloria S. Green <u>DSS Director</u> Mrs. Jovetta Whitfield, Interim

July 9, 2009

City of Durham
Department of Community Development
Attn: Larry M. Jarvis, Assistant Director
101 City Hall Plaza
Durham, NC 27701

Dear Mr. Jarvis,

Enclosed are an original and three copies of our joint County Partners HPRP application. Developed in partnership with Housing for New Hope, Urban Ministries of Durham and the Salvation Army, we are proposing to build on existing structures and partnerships to improve our system of care to more effectively prevent homelessness and support rapid re-housing for those who are homeless. We believe the approach we are proposing is groundbreaking and will enable us to help the community meet two of our major outcome goals for the 10 Year Plan to End Homelessness.

Thank you for the opportunity to apply for this important funding. If you have any questions about our application, please call me at 919-560-8059.

Sincerely.

Sharon Hirsch

Assistant Director for

Communication, Development & Customer Information

Cc: Terry Allebaugh, Housing for New Hope Patrice Nelson, Urban Ministries of Durham Carlene Byron, Salvation Army Drew Cummings, Assistant County Manager

www.durhamcountync.gov/departments/dssv/

P. O. Box 810, 220 E. Main Street, Durham, NC 27707 (919) 560-8000 FAX (919)560-8101 Equal Employment/Affirmative Action Employer



## APPLICATION FOR FUNDING HOMELESSNESS PREVENTION & RAPID RE-HOUSING PROGRAM PORT OF THE PROGRAM HOMELESSNESS PREVENTION & RAPID RE-HOUSING PROGRAM

Cover Page (All applicants must complete this section. Please TYPE information.)

	I. APPLICANT I	NFO	RMATION	
•				
App	olicant Organization's Legal Name: <u>Durham Cou</u>	inty I	Department of Social Services	
Prir	mary Contact Person: Sharon Hirsch Title: As	ssista	nt Director, Communication, Development &	
Cus	stomer Information			
	olicant Organization's Physical Address: <u>200 E.</u> N	/lein (	St. Durham NC 27702-0810	
	<del>-</del>			
	olicant Organization's Mailing Address: P.O. Box 8			
Tel	ephone Number: <u>919-560-8059</u>	Fax i	Number: <u>919-560-8100</u>	
E-N	Mail Address: <u>shirsch@durhamcountync.gov</u>	Т	ax Identification #: _566000297	
DU	NS Number 088564075			
	ın & Bradstreet, Inc. provides this number at no ch	arge	and is required for federal funding recipients.)	
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Pre	eparer Name: <u>Sharon Hirsch</u> Signature:	un	Spirel 1	
Titl	e: Assistant Director, Communication, Developme	nt & 0	Customer information Date: 7/9/60	
	II. REQUESTED HPRP FUND	S BY	ELIGIBLE CATEGORY	
	tegory	Amo		
	ancial Assistance using Relocation and Stabilization Services		32,189 28,002	
	ta Collection and Evaluation		9,455	
	ministrative Costs		9,455	
, 10	Total funding request		9,101	
Pe	rcentage HPRP investment (Total Amount Reques			
III. SERVICES PROPOSED				
	eck the type of activities that best describes your p			
Х	Short-Term Rental Assistance	Х	Medium-Term Rental Assistance	
X	Security and Utility Deposits	Х	Utility Payments	
Х	Case Management	Х	Housing Search and Placement	
X	Outreach and Engagement		Moving Cost	
	Motel/Hotel Vouchers		Credit Repair	
Χ	Data Collection and Evaluation	l	Legal Services	

Other:

Administrative Costs

#### IV. PAST CITY SUPPORT

Please list all funding awarded by the City in the <u>past five years</u>. Include awards made by Departments other than Community Development (formerly Department of Housing and Community Development). If in one year your agency received assistance from more than one City Department, please list all sources and associated amounts:

tment & Program	Award Amount	Project/Program Name
sed Accountability dult Services used produce a Senior ource Book	\$12,000.00	Durham Senior Resource Guide
n assisted clients employment, wage mployment nt, job retention and ervices	\$65,710	Workforce Investment Act (WIA)
n assisted clients employment, wage mployment nt, job retention and ervices	\$300,000	Workforce Investment Act (WIA)
n assisted clients employment, wage mployment nt, job retention and ervices	\$447,649	Workforce Investment Act (WIA)
ei m	mployment, wage nployment r, job retention and	mployment, wage nployment r, job retention and

#### V. AGENCY INFORMATION

1. What is your agency's mission statement?

The mission of the Durham County Department of Social Services is to partner with families and the community in achieving well-being through prosperity, permanence, safety and support.

- 2. How long has the Agency existed in its current form? Durham County DSS was created 91 years ago in 1918.
- 3. How long has the Agency had its 501 (c) (3) status? If your organization is a for-profit entity, how long has the entity been registered to conduct business in North Carolina? N/A
- 4. How many years has the Agency conducted the project/program for which it is requesting funding? Durham County DSS has been operational since 1918 and has been managing emergency assistance for rent and utility assistance for more than 30 years. In addition, Housing for New Hope has been a pilot agency for Housing Support Teams. Urban Ministries of Durham has over 25 years of experience serving those who are homeless. All of our agencies have been actively engaged in the 10 Year Plan to End Homelessness and have been leaders in the development of the Adult System of Care, which has emphasized support for homeless adults.

- 5. List all other programs managed by the Agency. The Department provides economic services programs including Work First, Medicaid, Child Support, Child Day Care Subsidy and Food Stamps as well as social work services, including Child Protective Services, Foster Care, Adoption, Adult Protective Services, Group Care and Crisis Assistance.
- 6. Has your agency received an independent audit conducted by a Certified Public Accountant? **X Yes** □ No
- 7. If so, what is the name of your auditor? Cherry, Bekaert, & Holland
- 8. What was the time period (fiscal year) being reviewed? <u>FY2008</u>

<sup>\*\*\*</sup>Durham County Department of Social Services follows the State guidelines in the Fiscal Manual and crosscutting requirements found on the NC Department of Health and Human Services' website for Departments of Social Services which can be found at <a href="http://info.dhhs.state.nc.us/olm/manuals/ooc/fsc/man">http://info.dhhs.state.nc.us/olm/manuals/ooc/fsc/man</a>.

\*You may attach answers to these questions on a separate piece of paper if they don't fit here. Insert that page after this one.

- 1. **Project Description**: Provide a brief description of how funds will be spent. Project Descriptions should identify how the proposed activities will address the following questions:
  - a) <u>Project Goals:</u> What are the goals of the program and how will funds be used to assist households in maintaining stability? Identify how the Homelessness Prevention and Rapid Re-Housing funds will be allocated. Where applicable, indicate how these funds will be used to leverage additional resources and whether these resources are committed or pending. (A comprehensive and detailed three-year project budget MUST be submitted).
  - b) <u>Encouraging Partnership</u>: How will the proposed activity encourage new partnerships or use existing partnership to complete the activity?
  - c) <u>Organization's Experience:</u> Does the organization have experience working with projects similar to the one proposed? If the organization has received federal entitlement funds in the past, has it demonstrated an ability to meet all program requirements?
  - d) <u>Resources</u>: Does the organization have the staff and resource levels capable of successfully operating the proposed program? Will new staff be required to administer the project?
  - e) <u>Sustainability:</u> If applicable, describe how the proposed program can or will be sustained beyond the duration of this 3-year grant? In particular, describe how your program or activity fits within a service delivery structure supported by partnerships and community groups, including faith-based organizations.

Bringing together the major providers of prevention services, transitional and emergency housing services, and social and mental health agencies, we are proposing to build on existing structures and partnerships to improve our System of Care to more effectively prevent homelessness and support rapid-re-housing for those who are homeless. Our plan particularly focuses on helping our community reach our 10 Year Plan to End Homelessness outcomes:

- Those who become homeless will move quickly into permanent housing
- Individuals and families who are most at-risk of homelessness maintain permanent housing through comprehensive prevention activities.

It will also move our community closer to having a system-wide data collection and evaluation process because we plan to utilize the Carolina Homeless Information Network (CHIN) to collect data and report our results.

There are three primary components of our plan (See comprehensive budget on Page 5):

- Rapid Re-Housing with Case Management (\$328,002)
- Homelessness Prevention with Case Management (\$382,189)
- Data collection (\$39,455) and administration (\$39,455)

The lead agency for administering this plan will be the Durham County Department of Social Services (DSS). DSS has financial reporting and eligibility determination systems and expertise in place that will be able to support this project over the two year period. The HPRP Group partners will use the Carolina Homeless Information Network (CHIN) as a single portal of entry for tracking clients and assisting in case management. The funding set aside for data management, outreach and administration will largely be dedicated to administration and user license fees and data migration for participating agencies in CHIN.

Two caseworkers will be hired: One case manager will take the lead on managing up to 80 rapid rehousing client households over two years and one to provide case management for up to 150 homelessness prevention households over two years. The Prevention case manager will be a DSS

employee housed at Urban Ministries of Durham (UMD). DSS will subcontract with Housing for New Hope for the Rapid Re-housing case manager, who will also be housed at UMD.

- The Rapid Re-housing case manager will work with homeless clients around the city, with a targeted focus and onsite presence at Urban Ministries of Durham. The goal will be to assist 80 individuals/families in moving back into permanent housing. The Rapid Re-Housing Case Manager will join with Housing for New Hope's Housing Support Team and utilize the Care Review process. Care Review is a multi-disciplinary, collaborative process between professionals, the individual and members of their support team to increase access to needed services and supports and create a coordinated plan of care. This Team has existing relationships with more than 25 Durham landlords and has a track record of negotiating lower rents and providing supportive services to help individuals transition to permanent housing. We will target 75% of the Rapid Re-housing assistance to participants from the shelter at UMD and will also take referrals from other agencies and from among people living on the streets.
- The Homelessness Prevention case manager will be located at Urban Ministries and will work with existing staff at DSS, Salvation Army, Urban Ministries of Durham and Presbyterian Urban Ministries (an arm of Housing for New Hope) and other emergency assistance providers to leverage existing emergency assistance funding with HPRP funds. Case management will be provided for individuals, including development of plans for preventing need for additional rent and utility assistance, coordinating access to other programs and services, leading Care Reviews for families and individuals identified for this program and coordinating with faith communities to provide additional support.

Eligibility determination for both homelessness prevention and rapid re-housing will be developed by the oversight committee in consultation with the State HPRP plan which will be based on HUD Risk Factors. Every effort will be made to make eligibility as seamless as possible with the State HPRP plan.

Both case managers will also be charged with training two important groups about how their services operate and how to make an appropriate referral to them:

- Line staff at the existing shelter and homeless prevention (emergency assistance) provider agencies.
- Congregational staff/volunteers that provide emergency assistance and counseling to individuals and families in need.

This proposal builds on the partnerships in place among the Council to End Homelessness in Durham (CEHD), the 10 Year Plan to End Homelessness and government, non --profit and faith based organizations. While the lead agency will be Durham County DSS, both Housing for New Hope and Urban Ministries of Durham are critical partners. Project staff will also be responsible for providing training to other homelessness prevention and crisis services providers to improve the System of Care and assure strong referrals to HPRP programming as well as other services within our community. The partners will work together to assure that existing federal, state and local funds for utilities, rent and other crisis assistance are leveraged before using HPRP funds. Partners will also work to help clients access other needed services including Food and Nutrition, Medicaid and health, mental health and substance abuse treatment services.

The Department of Social Services, Urban Ministries of Durham and Housing for New Hope have been at the table, leading the way in the development and implementation of the 10 Year Plan to End Homelessness and creating an Adult System of Care. Durham County DSS administers more than \$390 million annually in federal, state and local funds, including Medicaid and Food and Nutrition Services, two large federal entitlement programs. In addition, DSS administers the Crisis Intervention Program (CIP), Low Income Energy Assistance Program (LIEAP), Temporary Assistance for Needy Families Emergency Assistance (TANF-EA) Funds as well as additional county funded emergency assistance. During FY2009, DSS has determined eligibility for and paid more than \$1.7 million in vendor payments for utility and rent assistance as part of these programs. Programs are audited annually under the Single Audit and there have been no program and fiscal findings in these areas.

Social Services currently has more than 17 staff working in the Adult Access and Family Crisis Units determining eligibility for crisis assistance programs and making referrals for other programs with strong supervision and management. Housing for New Hope has demonstrated capacity with its Housing Support Team, which utilizes the Care Review process. This Team has existing relationships with more than 25 Durham landlords and has a track record of negotiating lower rents and providing supportive services to help individuals transition to permanent housing. Two case managers will be hired to complement the teams at DSS and Housing for New Hope with a focus on homelessness prevention case management and rapid re-housing. This funding will allow us to provide case management for recipients of prevention funds, setting goals and holding clients accountable for them. The individual plans will aim to assure that once the initial prevention funds for rent or utility assistance are exhausted that the individuals are self-sufficient or have other means, such as SSI, to help with their expenses.

An oversight committee for the project will be established with representatives from each agency involved and will operate as a subcommittee of the Council to End Homelessness in Durham (CEHD). This committee will meet monthly to review progress in meeting goals, identify and resolve systemic barriers to success for clients and to assess mechanisms for improving coordination and community education. This group will work particularly with congregations in Durham to encourage their participation and support for families and individuals served by HPRP. This congregational support may include additional financial assistance, furniture/household supplies (dishes, sheets, towels, etc.) for those transitioning into permanent housing, Friendly Visitors and access to counselors on their staff. The oversight committee will also be responsible for developing a long-term sustainability plan for continuing this work after the HPRP funds are no longer available.

#### County Partners Budget Proposal Rapid Re-housing and Homelessness Prevention (HPRP)

Rapid Rehousing	Description	Year One Year Two TOTAL		TOTAL
Case Management Salary	3% increase in year two	\$ 38,000	\$ 39,140	\$ 77,140
Employee Benefits	health, disability, life and pension at \$650/month	\$ 7,800	\$ 8,034	\$ 15,834
Payroll Taxes	estimated FICA, W/C, Unemploy at 13%	\$ 4,940	\$ 5,088	\$ 10,028
Financial Assistance	Security and utility deposits, medium term rental assistance, utility payments, moving costs housing search and placement	\$ 100,000	\$125,000	\$ 225,000
Total Rapid Re-housing		\$ 150,740	\$177,262	\$ 328,002

Homelessness Prevention				<del>,</del>
Case Management Salary (SW II)	3.25% increase in year two	\$ 39,754	\$ 41,047	\$ 80,801
FICA	7.65%	\$ 3,041	\$ 3,140	\$ 6,181
Retirement	4.88%	\$ 1,940	\$ 2,003	\$ 3,943
Supplemental Retirement	5%	\$ 1,988	\$ 2,052	\$ 4,040
Flex Benefits	County provided health, dental benefits	\$ 6,062	\$ 6,062	\$ 12,124
Financial Assistance	Utiltity payments and deposits, short term rental assistance	\$ 127,189	\$147,911	\$ 275,100
Total Homelessness Prevention		\$ 179,974	\$202,215	\$ 382,189

Data Collection and Evaluation				
CHIN User License Fees (20 users)	\$325 (Vendor Costs) + \$275 (Certification Training) + \$200 (Annual Network Support, Standard Reports, and Technical Assistance) or \$800 per end user in year 1 and \$200/year in year 2	\$ 16,000	\$ 4,000	\$ 20,000
Data Importing	data from CADB to CHIN	\$ 14,000	\$ 5,455	\$ 19,455
Total Data Collection/Evaluation		\$ 30,000	\$ 9,455	\$ 39,455

Administrative Costs			•		 
Communications (HNH)	estimated \$204/mth	\$ 2,450	\$	2,450	\$ 4,900
Travel (HNH)	estimated \$75/\$80 per week	\$ 3,900	\$	4,160	\$ 8,060
Storage Unit (HNH)	estimated \$120/mth - client donations/furnishings	\$ 1,440	\$	1,440	\$ 2,880
Supplies (HNH)	office/postage/printing	\$ 500	\$	500	\$ 1,000
Staff Training & Development (HNH)	meetings/seminars	\$ 750	\$	750	\$ 1,500
Support (Admin/Audit/Insurance, etc.) (HNH)	12% of salary, benefits and other administrative costs	\$ 7,174	\$	7,387	\$ 14,561
Subtotal HNH Administrative Costs		\$ 16,214	\$ ^	16,687	\$ 32,901
Telephone (DSS)	cell phone/charges	\$ 450	\$	450	\$ 900
Laptop (DSS)		\$ 2,059	\$		\$ 2,059
Staff Training and Development (DSS)		\$ 750	\$	750	\$ 1,500
Travel (DSS)		\$ 1,000	\$	1,095	\$ 2,095
Financial Management/Supervision/ Administration	in-kind (cost allocated at DSS)	\$ -	\$	<u>-</u>	\$ _

Subtotal DSS Administrative Costs	\$ 4,259	\$ 2,295	\$ 6,554
Total Administrative Costs	\$ 20,473	\$ 18,982	\$ 39,455

TOTAL HPRP Budget		\$ 381,187	

2. **Measuring Accomplishments:** Discuss how the impacts of these funds will be measured including what benchmarks will be used to evaluate the program, and a timeline to achieve these goals.

With this project, we aim to measure indicators that help us measure success in achieving two of the major outcome goals for Durham's 10 Year Plan to End Homelessness:

- Those who become homeless will move quickly into permanent housing
- Individuals and families who are most at-risk of homelessness maintain permanent housing through comprehensive prevention activities.

Our goal for moving individuals quickly into permanent housing is for 80 households to be housed by the end of FY2011. We aim to house 30 people by June 30, 2010 and another 50 by June 30, 2011. In addition to measuring the number of permanent households established, we will track whether these households remain in permanent shelter six months and one year later. The amount of funding distributed to support permanent housing will also be reported.

Our goal for preventing homelessness is to serve 150 households by the end of FY2011. We aim to serve 75 households in each year of the two years because we think the demand will be great from the start of the project. We will track the number of households served that remain in permanent housing after receiving prevention services and funding. We will also track the amount of funding distributed for rent and utility assistance per household.

In addition, we will report on the number of agencies and staff trained about the HPRP process and how to make a strong referral to HPRP and other homelessness prevention programs throughout Durham.

An Annual Report will be presented to the City at the close of each fiscal year, no later than August 15. In addition, the oversight committee will review progress on a monthly basis to monitor results and make adjustments as needed.

#### 3. Performance: Reporting, Monitoring, Record-Keeping

HPRP requires HMIS reporting of client-level data, such as the number of persons served and their demographic information. Additionally, the City of Durham will require organizations to provide data and information for the submission of quarterly and annual reports pertaining to expenditure of HPRP-funded activities.

- Describe and discuss your organization's experience with utilizing the HMIS and/or other reporting systems.
- b) Describe and discuss any experiences you have in reporting, monitoring, or record-keeping compliance requirement in other situations with other funders.
- c) If a non-profit applicant, provide three (3) references on letterhead (agency name, point –of-contact) which speak to your agency's track record in undertaking similar activities, including your organization's reporting, monitoring and recording-keeping for projects of similar scope and size.

Durham County DSS has developed a Community Assistance Data Base (CADB) that meets HMIS requirements and plans to migrate to CHIN for some services during this project. Housing for New Hope currently uses CHIN and Urban Ministries of Durham is in the process of migrating to CHIN as well. DSS also uses the City/County RBA process to identify outcome goals and indicators, including publishing a quarterly report on our results. In addition, DSS is responsible for reporting, monitoring, and recordkeeping for all federally funded programs and has extensive experience in these practices with an excellent track record of meeting audit standards. The County uses the state-approved single audit process.

Data management funds for this project will support 20 staff at DSS and partner agencies' user license fees as well as \$19,455 set aside to import data from CADB to CHIN to support this project. If Durham is successful in obtaining State HPRP funds later this year, we will re-assess the need to invest these funds in CHIN user licenses and may re-allocate these funds for other grant-approved purposes in consultation with the City.

#### 4. Coordination and Collaboration

The Department of Social Services, Housing for New Hope, Urban Ministries of Durham and Salvation Army are all members of the Continuum of Care. While each agency is an active participant in monthly Continuum of Care meetings, staff members at each agency are actively involved on a daily basis in partnering and communicating to serve the individual needs of clients.

The HPRP case managers will be responsible for training other service providers and congregational staff/volunteers to coordinate services and make good referrals so that access to services is easier.

An oversight committee for the project will be established with representatives from each agency involved and will operate as a subcommittee of the Council to End Homelessness in Durham (CEHD). This committee will meet monthly to review progress in meeting goals, identify and resolve systemic barriers to success for clients and to assess mechanisms for improving coordination and community education. This group will work particularly with congregations in Durham to encourage their participation and support for families and individuals served by HPRP. This congregational support may include financial assistance, furniture/household supplies (dishes, sheets, towels, etc.) for those transitioning into permanent housing, Friendly Visitors and access to counselors on their staff. The oversight committee will also be responsible for developing a long-term sustainability plan for continuing this work after the HPRP funds are no longer available.

#### Certification

I certify that:

- 1) To the best of my knowledge and belief, the information in this application is true and correct.
- 2) The undersigned is an authorized certifying official of the organization here represented and is authorized to submit this application on their behalf.
- 3) The organization responsible for carrying out the project activities under this proposal will comply with all applicable local and Federal laws and regulations.
- 4) The organization will provide in a timely manner for citizen participation, public hearings, and access to information with respect to the proposed project/program.

Organization Name:	Durham County Department of Social Services
Project Name:	Homelessness Prevention and Rapid Re-housing Program (HPRP)
Address to conduct project activities:	P.O. Box 810 Durham, NC 27702-0810
Homel	lessness Prevention and Rapid Re-Housing Program (HPRP) American Recovery and Reinvestment Act (ARRA)
Certifying Official:	Antonia Pedroza
Title:	Assistant Director, Program Support and Accountability
Signature:	Automa Pedroza
Date:	July 9, 2009







#### DURHAM COUNTY, NORTH CAROLINA

Schedule of Expenditures of Federal and State Awards for the Year Ended June 30, 2007 Report on Compliance and on Internal Control

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# INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of County Commissioners Durham County, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of Durham County, North Carolina (the "County") as of and for the year ended June 30, 2007, and have issued our report thereon dated October 24, 2007. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the Durham County ABC Board is based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the Durham County ABC Board were not audited in accordance with *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first preceding paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 07-03 to be a significant deficiency.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the County's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we do not believe that the significant deficiency described above is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The County's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the County's response and accordingly, we express no opinion on it.

We also noted certain matters that we reported to management of the County in a separate letter dated October 24, 2007.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

Raleigh, North Carolina

October 24, 2007



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND THE STATE SINGLE AUDIT IMPLEMENTATION ACT

Board of County Commissioners Durham, North Carolina

#### Compliance

We have audited the compliance of Durham County, North Carolina (the "County"), with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that are applicable to each of its major federal programs for the year ended June 30, 2007. The County's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and the State Single Audit Implementation Act. Those standards, OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2007.

#### **Internal Control Over Compliance**

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as we discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of a compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 07-01 and 07-02 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the County's internal control. We did not consider any of the above deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses.

The County's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the County's response and, accordingly, we express no opinion on them.

#### Schedule of Expenditures of Federal and State Awards

We have audited the basic financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the County as of and for the year ended June 30, 2007, and have issued our report thereon dated October 24, 2007. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us and our opinion, insofar as it relates to the amounts for the Durham County ABC Board, is based solely on the reports of the other auditors. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements taken as a whole. The accompanying schedule of expenditures of federal and State awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, audits of States, Local Governments, and non-profit organizations and the State Single Audit Implementation Act and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

Raleigh, North Carolina October 24, 2007



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR STATE PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH APPLICABLE SECTIONS OF OMB CIRCULAR A-133 AND THE STATE SINGLE AUDIT IMPLEMENTATION ACT

Board of County Commissioners Durham County, North Carolina

#### Compliance

We have audited the compliance of Durham County, North Carolina (the "County"), with the types of compliance requirements described in the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that are applicable to each of its major State programs for the year ended June 30, 2007. The County's major State programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major State programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; applicable sections of OMB Circular A-133, as described in the *Audit Manual for Governmental Auditors in North Carolina*; and the State Single Audit Implementation Act. Those standards, applicable sections of OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major State programs for the year ended June 30, 2007.

#### Internal Control Over Compliance

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to State programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major State program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not

express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as we discussed below, we identified certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a State program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies that adversely affects the entity's ability to administer a State program such that there is more than a remote likelihood that noncompliance with a type of a compliance requirement of a State program that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 07-01 and 07-02 to be significant deficiencies.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a State program will not be prevented or detected by the County's internal control. We did not consider any of the above deficiencies described in the accompanying schedule of findings and questioned costs to be material weaknesses.

The County's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the County's response and, accordingly, we express no opinion on them.

#### Schedule of Expenditures of Federal and State Awards

We have audited the basic financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the County as of and for the year ended June 30, 2007, and have issued our report thereon dated October 24, 2007. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us and our opinion, insofar as it relates to the amounts for the Durham County ABC Board, is based solely on the reports of the other auditors. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal and State awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, audits of States, Local Governments and non-profit organizations and the State Single Audit Implementation Act and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

Raleigh, North Carolina

October 24, 2007

#### SECTION I - SUMMARY OF AUDITORS' RESULTS

Fin	ancial Statements		
Тур	pe of auditor's report issued: Unqualified		
Inte	ernal control over financial reporting:		
	Material weakness (es) identified?	yes _X_no	
=	Significant deficiency (ies) identified that are not considered to be material weakness(es)?	X_yesnone reported	
Noi	ncompliance material to Financial Statements noted	ed?yes X_no	
<u>Fec</u>	deral Awards		
Inte	ernal control over major federal programs:		
•	Material weakness (es) identified?	yes _X_no	
•	Significant deficiency (ies) identified that are not considered to be material weakness(es)?	X_yesno	
Noi	ncompliance material to federal awards?	yes <u>X</u> no	
Any	pe of auditor's report issued on compliance for majory  y audit findings disclosed that are required to	or federal programs: <i>Unqualified</i>	
	e reported in accordance with Section 510(a) Circular A-133?	yesX_no	
<u>CF</u>	ntification of major federal programs: <u>DA#</u> 658CL 93.658	<u>Program/Cluster Name</u> Title IV-E Foster Care Cluster Foster Care – Title IV-E	
93.	93.645 93.659 575CL 93.575	CWS Adoption Subsidy Adoption Assistance Subsidized Child Care Cluster Child Care and Development Fu	ınd
	93.596	Discretionary Child Care and Development Fu Mandatory	
00	93.667 93.558	Social Services Block Grant Temporary Assistance for Needy Famil (TANF)	lies
	778 767	Medical Assistance – Title XIX NC Health Choice (CHIPS)	

Dollar threshold used to distinguish between Type A And Type B Programs	\$ <u>3,000,000</u>	
Auditee qualified as low-risk auditee	Xyes	no
State Awards		
Internal control over major state programs:		
Material weakness (es) identified?	yes	_X_no
Significant deficiency (ies) identified that are not considered to be material weakness(es)?	X_yes	no
Noncompliance material to state awards?	yes	<u>X</u> no
Type of auditor's report issued on compliance for major state prog	grams: Unquali	fied
Any audit findings disclosed that are required to be reported in accordance with the State Single Audit Implementation Act?	yes	<u> X</u> no
Identification of major state programs:		
Program Name  None except those noted below as a State match to a federal pro-	gram.	

The major State programs for Durham County are the Title IV-E Foster Care Cluster, the Subsidized Child Care Cluster, Medical Assistance – Title XIX and NC Health Choice (CHIPS), each of which is a State match on a federal program. Therefore, these programs have been included in the list of major federal programs above.

## DURHAM COUNTY, NORTH CAROLINA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended JUNE 30, 2007

### SECTION II – FINDINGS AND QUESTIONED COSTS RELATED TO THE AUDIT OF FEDERAL AND STATE AWARDS

#### II - Financial Statement Findings

#### Finding 07-03

#### SIGNIFICANT DEFICIENCY

Criteria: Internal controls are enhanced when the responsibility for executing a transaction, recording the transaction and maintaining custody of the assets resulting from the transaction are assigned to different individuals.

Condition: Our review of application controls for the financial reporting system indicated that the system administrators also review and approve the authorization of assigned users.

Effect: Some users may have access to all financial transactions.

Cause: There appears to be a lack of segregation of duties.

Recommendation: The County should implement proper segregation of duties for the assignment of financial systems applications.

Management Response: Durham County will continue to work within the new operating system to ensure proper access rights are available to necessary users.

#### III - Federal Award Findings and Questioned Costs

Federal Agency: Medical Assistance - Title XIX

CFDA# 93.778

#### Finding 07-01

SIGNIFICANT DEFICIENCY Eligibility

Criteria: Experienced caseworkers in Adult Medicaid should have three cases per month reviewed for quality.

Condition: Quality reviews of cases were not being completed on sampled files.

Context: The Adult Medicaid department lead position is vacant. One of this individual's responsibilities is the quality control of the caseworkers.

Questioned Costs: None.

Effect: Since there has not been a lead caseworker for several months, regular review of caseworkers are not being completed. It could lead to consistent and epetitive mistakes, which are not uncovered.

Cause: There is a vacancy in the lead worker position in Adult Medicaid. The lead worker is responsible for reviewing three cases per month per caseworker to ensure that they are following established controls and the cases are being completed correctly.

Recommendation: The vacant position should be filled. Until such time, the program supervisors should be performing the quality control reviews.

Management Response: The County considers this situation to be an isolated occurrence. In the absence of any worker who has the responsibility to monitor quality controls, the responsibility will be designated to the Supervisor or other Supervisors in the Medicaid Division until the position is filled.

Agency: North Carolina Health Choice

CFDA#: 93.767

Finding 07-02

SIGNIFICANT DEFICIENCY Eligibility

Criteria: At the completion of determining eligibility, the caseworker must print out an approval or denial form and send it to the applicant.

Condition: In the testing, several clients did not have an approval or denial form in the file to show the results of their request for assistance.

Context: This appears to be human error, occurring on a consistent basis.

Questioned Costs: None.

Effect: The client would be unaware of the statue of coverage or their lack of such coverage.

Cause: Family and Children's Medicaid caseworkers and NC Health Choice (NCHC) caseworkers work on both programs due to their similarities. In Family Medicaid, the approval or denial form must be sent out manually. In NC Health Choice, caseworkers have the ability to send the approval or denial form automatically using the computer system. The caseworkers thought they entered "send automatically" because it was a NC Health Choice case, when in many cases they entered "send manually".

Recommendation: The caseworker should always send out the approval or denial form manually when dealing with NCHC cases. This will allow the caseworkers to be consistent with their process for both programs.

Management Response: The NC Health Choice staff will reread the procedure for sending notices to applicants/clients and the Supervisor and/or the Lead worker will monitor the cases monthly to ensure the procedure is consistently applied.

#### IV - State Award Findings and Questioned Costs

Medical Assistance – Title XIX Finding 07-01 SIGNIFICANT DEFICIENCY Eligibility

See section III - Federal Award Findings and Questioned Costs

North Carolina Health Choice Finding 07-02 SIGNIFICANT DEFICIENCY Eligibility

See section III - Federal Award Findings and Questioned Costs

#### SECTION III - SCHEDULE OF CORRECTIVE ACTION PLANS

#### II - Financial Statement Findings

Finding:

07-03

Name of contact person: George Quick, Finance Director

Corrective Action: Durham County will continue to work within the new operating system to ensure proper access rights are available to necessary users.

Proposed Completion Date: Fiscal 2007-2008.

#### III - Federal Award Findings and Questioned Costs

Finding:

07-01

Name of contact person: Cynthia Cason, Medicaid Program Manager

Corrective Action: The County is hiring a Lead worker in the Adult Medicaid department. Also, the current supervisor will be responsible for completing the quality control reviews until a Lead worker is hired.

Proposed Completion Date: Fiscal 2007-2008.

Finding:

07-02

Name of contact person: Cynthia Cason, Medicaid Program Manager

Corrective Action: The County will have staff review the procedure for sending notices to applicants/clients and the Supervisor and/or the Lead worker will monitor the cases monthly to ensure procedure is consistent.

Proposed Completion Date: Fiscal 2007-2008.

#### IV – State Award Findings and Questioned Costs

Medical Assistance - Title XIX Finding 07-01 SIGNIFICANT DEFICIENCY Eligibility

See section III - Federal Award Findings and Questioned Costs

North Carolina Health Choice Finding 07-02 SIGNIFICANT DEFICIENCY Eligibility

See section III - Federal Award Findings and Questioned Costs

#### DURHAM COUNTY, NORTH CAROLINA SCHEDULE OF FINDINGS AND QUESTIONED COSTS

Year Ended JUNE 30, 2007

	II – Financial Statement Findings
No findings r	noted in prior year.
	III – Federal Award Findings and Questioned Costs
No findings r	noted in prior year.

Public School Building Capital Fund

Finding 06-01

NONMATERIAL NONCOMPLIANCE Activities Allowed or Unallowed

Status: Corrected.

GRANTOR/PASS-THROUGH	FEDERA CFDA	L.	EXPENDITURES			
GRANTOR/PROGRAM TITLE	NUMBER	ŧ.	FEDERAL	STATE		
FEDERAL AWARDS				<del></del>		
U.S. Dept. of Agriculture						
Food and Nutrition Service				•		
Passed-through the N.C. Dept. of Health and Human S	Services:					
Division of Social Services:						
Administration:						
F <u>ood Stamp Cluster</u> Food Stamp Administration	10,561	\$	1,406,671	\$		
Food Stamp-Noncash	10.551	Ψ	26,499,819	Ψ		
Total Food Stamp Cluster			27,906,490			
Division of Public Health:						
Food Stamp Administration	10.561		319,228			
Division of Aging:	40.570		504 540			
Elderly Feeding Program	10.570		521,542	·		
Total U.S. Dept. of Agriculture			28,747,260			
			20,741,200			
U.S. Dept. of Justice						
Bureau of Justice Assistance						
Passed-through the N.C. Dept. of Crime Control & Pul	olic Safety:					
Direct Programs:  Juvenile Accountability Incentive Block Gr	ant 16.523		22,106			
Bulletproof Vest Partnership Program	16.607		16,812			
Gang Resistance Education and Training	16. <b>7</b> 37		9,588			
Edward Byrne Memorial Justice Assistance	e Grant 16.738		573,684			
Total U.S. Dept of Justice			622,190			
U.S. Dept. of Homeland Security						
Passed-through the N.C. Dept. of Homeland Security:			0/0/407			
State Domestic Preparedness Equipment Emergency Management Performance Gr			218,407 131,001			
Homeland Security Grant Program	97.078		48,732			
Total U.S. Dept. of Homeland Security			398,140			
			390,140			
U.S. Dept, of Health & Human Services Passed-through the N.C. Dept. of Health and Human	Services:					
Division of Public Health:						
CDC Tuberculosis Project	93.116		42,290	81,965		
Famiy Planning Services CDC Immunization	93.217 93.268		107,513	500		
Bioterrorism Grant	93.283		57,158 201,396	532		
Temporary Assistance for Needy Families			33,328			
CDC Aids Prevention	93.940		167,571	24,108		
DHR Injection Drug User	93.959		78,880			
Preventive Health Block Grant Maternal Health	93.991 93.994		19,392	11,760		
	93.994 1's Prevention 93.994		79,131 43,725	105,496 67,189		
	are Coordination 93.994		41,432	55,237		
-Child H			8,417	11,221		
Total Public Health			880,233	357,508		
Division of Facility Services						
EMS Homeland Security Grant	93.003		28,982			
•						

GRANTOR/PASS-THROUGH	FEDERAL CFDA	EXPENDITURES			
GRANTOR/PROGRAM TITLE	NUMBER				
CHANTOIN NOONAM THEE	NOMBER	FEDERAL	STATE		
Administration for Children and Families					
Passed-through N.C. Dept. of Health and Human Services:					
Division of Social Services:					
Foster Care and Adoption Cluster:					
CWS Adopt Subsidy	93.645	267,190	706,302		
Title IV E Adopt Assistance	93.658	652,294	700,502		
IV E Waiver	93.658	11,357	96		
IV E CPS/Optional	93,658	792,262	243,930		
IV E Foster Care	93.658	459,625	285,257		
Adoption/Guardianship	93.659	936,356	205,586		
Total Foster Care and Adoption Cluster	33.035	3,119,084	1,441,171		
rotal rotal data raopton diado			1,441,111		
TANF - Direct Benefit Payments	93.558	2,084,249			
Work First Administration	93.558	535,090			
Work First Service	93,558	2,341,355			
Domestic Violence	93,558	20,640			
Title IV D - Child Support Enforcement	93.563	2,735,120			
LIEAP Administration	93.568	52,526			
Crisis Intervention	93.568	779,889			
Energy Assistance Payments	93.568	524,370			
Refugee Assistance Payments	93.566	9,593			
Day Care Coordinator	93.596	623,338			
Adolescent Parenting	93.645	56,257	18,990		
Permanency Planning - Child Welfare Services	93.645	70,546	18,133		
SSBG - Other Service and Training	93.667	884,062	142,847		
Independent Living - (LINK)	93.674	68,663	18,739		
Division of Aging:					
SSBG - In Home Service Fund	93,667	553,505			
SSBG - Adult Day Care	93.667	80,238	122,196		
Total Administration for Children and Families		14,538,525	1,762,076		
Division of Child Development:					
Subsidized Child Care Cluster					
Child Care and Development Fund - Discretionary	93.575	5,441,583			
Child Care and Development Fund - Mandatory	93.596	4,297,987	1,092,935		
Social Services Block Grant	93.667	144,594			
TANF	93.558	2,162,188			
Smart Start			6,247,017		
Total Subsidized Child Care Cluster		12,046,352	7,339,952		
Substance Abuse and Mental Health Service Administration					
Passed-through the N.C. Dept. of Health and Human Services:					
Division of Mental Health, Developmental Disabilities					
and Substance Abuse Services:					
Path Homeless Block Grant	93.150	143,520			

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GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA	EXPENDITURES		
Mental Health Cluster	NUMBER	FEDERAL	STATE	
Block Grant for Community Mental Health Services Social Services Block Grant State Appropriations -Child -Adult -Other	93.958 93.667	31,484 136,160	707,866 ,2,132,186	
Total Mental Health Cluster		167,644	4,154 2,844,206	
Developmental Disability Cluster			210 111200	
SSBG-Developmental Disabilities State Appropriations -Child -Adult -Other	93.667	423,725	414,518 1,598,638	
Total Developmental Disability Cluster		423,725	51,053 2,064,209	
Substance Abuse Services Cluster  Block Grant for Prevention and Treatment of Substance Abuse State Appropriations -Child -Adult	93.959	1,435,637	52,576 1,081,964	
-Other Total Substance Abuse Services Cluster		1,435,637	1,134,540	
Health Care Financing Administration Passed-through the N.C. Dept. of Health and Human Services: Division of Medical Assistance: Direct Benefit Payments: Medical Assistance Program				
Division of Social Services: Administration:	93.778	152,639,819	77,716,038	
Health Choice Adult Care Home Case Management Medical Assistance Administration Medical Assistance Transportation Total Division of Medical Assistance	93.767 93.778 93.778 93.778	72,873 211,579 2,100,586 1,155,467 156,180,324	8,844 115,070 64,454	
Total U.S. Dept. of Health and Human Services		· · · · · · · · · · · · · · · · · · ·	77,904,406	
Total Federal Awards		185,844,942	93,406,897	
		215,612,532	93,406,897	
STATE AWARDS  N.C. Dept. of Health and Human Services  Division of Social Services:				
Domiciliary Care State Aid to Counties DCD Smart Start Administration Program Integrity Special Assistance for Blind Total Division of Social Services			2,223,185 166,945 583,881 9,721 89,266 3,072,998	

GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA	EXPENDITURES		
GRANTOR/PROGRAM IIILE	NUMBER	FEDERAL	STATE	
Division of Public Health:				
State Aid to Counties				
Communicable Disease			105,22	
			21,51	
Targeted infant Mortality Reduction			49,82	
Minority Infant Reduction Tobacco Grant			19,97	
			69,72	
Lincoln Aids Grant			28,000	
Environmental Health			23,900	
Children's Special Health Services				
Child Health Training			17,004	
Lead Prevention			75,834	
Total Division of Public Health			57,343 468,347	
Division of Mental Health, Developmental Disabilities		· · · · · · · · · · · · · · · · · · ·		
and Substance Abuse Services:				
MR/MI Program				
CTSP Program			1,167,322	
MH Deaf Interpreting Program			760,191	
Crisis Services -MH			292,279	
Crisis Services -SA			38,320	
General Services			84,000	
			4,761,114	
Emergency Services			264,946	
Multidisciplinary Evaluation			11,700	
Total N.C. Department of Health and Human Services			11,700	
and Substance Abuse Services			7,379,872	
Total N.C. Dept. of Health and Human Services				
			10,921,217	
I.C. Dept. of Cultural Resources				
State Aid To Libraries			264 542	
Total N.C. Dept. of Cultural Resources			264,542 264,542	
I.C. Dept. of Transportation				
Elderly and Disabled Transportation Assistance (E&DTAP)			440.000	
Community Transportation			118,893	
		<del></del>	122,468	
.C. Dept. of Environment, Health and Natural Resources			241,361	
Storm Water Education Program				
Soil and Water Conservation			18,917	
			24,209	
.C. Division of Veterans Affairs			43,126	
Veterans Service Program			2.000	
I.C. Department of Insurance			2,000	
Coordinator Sites			0.400	
.C. Cooperative Extension Services			3,100	
Welcome Baby				
Total N.C. Cooperative Extension Services			297,797	
rotal tito: Gooberative Extension Services			297,797	
C. Dent of Crime Control and Public Safety.				
C. Dept of Crime Control and Public Safety				
State Partnership Program			174 537	
State Partnership Program  Juvenile Crime Prevention (OJJ Program)			174,537 658,052	
State Partnership Program  Juvenile Crime Prevention (OJJ Program)  Bioterrorism Grant			658,052	
State Partnership Program  Juvenile Crime Prevention (OJJ Program)				
Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety			658,052 29,818	
State Partnership Program Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety  C. Dept. of Public Instruction			658,052 29,818	
State Partnership Program Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety			658,052 29,818 862,407	
State Partnership Program Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety  C. Dept. of Public Instruction Public School Building Bonds		-	658,052 29,818	
State Partnership Program Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety  C. Dept. of Public Instruction Public School Building Bonds			658,052 29,818 862,407	
State Partnership Program Juvenile Crime Prevention (OJJ Program) Bioterrorism Grant Total N.C. Dept. of Crime Control and Public Safety  C. Dept. of Public Instruction Public School Building Bonds			658,052 29,818 862,407	

GRANTOR/PASS-THROUGH	FEDERAL CFDA		EXPENDITURES				
GRANTOR/PROGRAM TITLE	NUMBER	F	EDERAL		STATE		
Total Other State Awards		_			2,164,552		
TOTAL FEDERAL AND STATE AWARDS		\$_	215,612,532	\$	106,492,666		

## DURHAM COUNTY, NORTH CAROLINA NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED JUNE 30, 2007

#### GENERAL

The Schedule of Expenditures and Federal and State Awards (the "Schedule") presents the activities of all Federal and State financial award programs of Durham County, North Carolina (i.e. primary government only). The Durham County, North Carolina (the "County") reporting entity is defined in Note 1 to the County's basic financial statements. All Federal and State awards received directly from Federal and State agencies as well as Federal financial awards passed through other government agencies are included in the Schedule.

#### 2. BASIS OF ACCOUNTING

The accompanying Schedule is presented using the modified accrual basis of accounting, which is described in Note 1 to the County's basic financial statements.

#### 3. BENEFIT PAYMENTS ISSUED BY THE STATE

Benefit payment amounts, which were paid directly by the State from Federal and State monies on behalf of the County, have been separately identified and quantified on the Schedule. These direct payments do not appear within the financial statements of the County because these amounts are not revenues and expenditures of the County. County personnel are involved in certain functions, primarily with eligibility determinations that cause benefit payments to be issued by the State.

#### DURHAM COUNTY, NORTH CAROLINA

Schedule of Expenditures of Federal and State Awards for the Year Ended June 30, 2008 Report on Compliance and on Internal Control

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## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of County Commissioners Durham County, North Carolina

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of Durham County, North Carolina (the "County") as of and for the year ended June 30, 2008, and have issued our report thereon dated October 27, 2008. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us, and our opinion, insofar as it relates to the amounts included for the Durham County ABC Board is based solely on the reports of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. The financial statements of the Durham County ABC Board were not audited in accordance with *Government Auditing Standards*.

#### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the County's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified a deficiency in internal control over financial reporting that we consider to be a significant deficiency.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the County's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the County's financial statements that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 08-01 to be a significant deficiency.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the County's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we do not believe that the significant deficiency described above is a material weakness.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The County's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the County's response and accordingly, we express no opinion on it.

We also noted certain matters that we reported to management of the County in a separate letter dated October 27, 2008.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

Therry Bellant: Holland UP

Raleigh, North Carolina October 27, 2008



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133 AND THE STATE SINGLE AUDIT IMPLEMENTATION ACT

Board of County Commissioners Durham, North Carolina

#### Compliance

We have audited the compliance of Durham County, North Carolina (the "County"), with the types of compliance requirements described in the *U. S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* and the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that are applicable to each of its major federal programs for the year ended June 30, 2008. The County's major federal programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*; and the State Single Audit Implementation Act. Those standards, OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.

#### Internal Control Over Compliance

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of a compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the County's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the County's internal control.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

#### Schedule of Expenditures of Federal and State Awards

We have audited the basic financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the County as of and for the year ended June 30, 2008, and have issued our report thereon dated October 27, 2008. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us and our opinion, insofar as it relates to the amounts for the Durham County ABC Board, is based solely on the reports of the other auditors. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the County's basic financial statements taken as a whole. The accompanying schedule of expenditures of federal and State awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, audits of States, Local Governments, and non-profit organizations and the State Single Audit Implementation Act and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

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Raleigh, North Carolina October 27, 2008



# INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR STATE PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH APPLICABLE SECTIONS OF OMB CIRCULAR A-133 AND THE STATE SINGLE AUDIT IMPLEMENTATION ACT

Board of County Commissioners Durham County, North Carolina

#### Compliance

We have audited the compliance of Durham County, North Carolina (the "County"), with the types of compliance requirements described in the *Audit Manual for Governmental Auditors in North Carolina*, issued by the Local Government Commission, that are applicable to each of its major State programs for the year ended June 30, 2008. The County's major State programs are identified in the summary of auditors' results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major State programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; applicable sections of OMB Circular A-133, as described in the *Audit Manual for Governmental Auditors in North Carolina*; and the State Single Audit Implementation Act. Those standards, applicable sections of OMB Circular A-133, and the State Single Audit Implementation Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major State program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major State programs for the year ended June 30, 2008.

#### Internal Control Over Compliance

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to State programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major State program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

Our consideration of the internal control over compliance was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses as defined below. However, as we discussed below, we identified a certain deficiency in internal control over compliance that we consider to be significant deficiency.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a State program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies that adversely affects the entity's ability to administer a State program such that there is more than a remote likelihood that noncompliance with a type of a compliance requirement of a State program that is more than inconsequential will not be prevented or detected by the County's internal control. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 08-02 to be significant deficiency.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a State program will not be prevented or detected by the County's internal control. We did not consider the above deficiency described in the accompanying schedule of findings and questioned costs to be material weakness.

The County's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the County's response, accordingly, we express no opinion on it.

#### Schedule of Expenditures of Federal and State Awards

We have audited the basic financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the County as of and for the year ended June 30, 2008, and have issued our report thereon dated October 27, 2008. We did not audit the financial statements of the Durham County ABC Board. Those financial statements were audited by other auditors whose reports thereon have been furnished to us and our opinion, insofar as it relates to the amounts for the Durham County ABC Board, is based solely on the reports of the other auditors. Our audit was performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The accompanying schedule of expenditures of federal and State awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, audits of States, Local Governments and non-profit organizations and the State Single Audit Implementation Act and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements taken as a whole.

This report is intended solely for the information and use of the governing Board, management, others within the organization, federal and State awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than specific parties.

CHERRY, BEKAERT & HOLLAND, L.L.P.

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Raleigh, North Carolina October 27, 2008

#### DURHAM COUNTY, NORTH CAROLINA SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended June 30, 2008

### SECTION I - SUMMARY OF AUDITORS' RESULTS

<u>                                      </u>	ianciai Statements			
Ту	pe of auditor's report issued: Unqualified			
Int	ernal control over financial reporting:			
•	Material weakness (es) identified?		yes	_X_no
•	Significant deficiency (ies) identified that are not considered to be material weakness(es)?		X_yes	none reported
Νo	ncompliance material to Financial Statements noted	?	yes	Xno
<u>Fe</u>	deral Awards	•		
Inte	ernal control over major federal programs:			
=	Material weakness (es) identified?		yes	_X_no
•	Significant deficiency (ies) identified that are not considered to be material weakness(es)?		yes	_X_no
Noi	ncompliance material to federal awards?		yes	_X_no
Тур	pe of auditor's report issued on compliance for major	federal pro	grams: <i>Unqua</i>	lified
be	y audit findings disclosed that are required to e reported in accordance with Section 510(a) Circular A-133?	·	yes	_X_no
<u>CFI</u> 10. 93.	ntification of major federal programs: DA# 551 & 10.561 778 563	Food Stan Medical As	Cluster Name op Cluster ssistance Support Enfol	rcement
Dol Ar	lar threshold used to distinguish between Type And Type B Programs		\$ <u>3,000,000</u>	
٩uc	litee qualified as low-risk auditee		Xyes	no

Year Ended June 30, 2008

State Awards						
Inte	Internal control over major state programs:					
•	Material weakness (es) identified?	yes	_X_no			
	Significant deficiency (ies) identified that are not considered to be material weakness(es)?	X_yes	no			
No	ncompliance material to state awards?	yes	_X_no			
Type of auditor's report issued on compliance for major state programs: Unqualified						
be	y audit findings disclosed that are required to e reported in accordance with the State Single udit Implementation Act?	yes	<u>X</u> no			
Identification of major state programs:						
Program Name						
	Juvenile Crime Prevention (DJJ Program) Welcome Baby					

Another major State program for Durham County is Medical Assistance, which is a State match on a federal program. Therefore, this program has been included in the list of major federal programs above.

Year Ended June 30, 2008

### SECTION II – FINDINGS AND QUESTIONED COSTS RELATED TO THE AUDIT OF FEDERAL AND STATE AWARDS

#### II - Financial Statement Findings

#### Finding 08-01

#### SIGNIFICANT DEFICIENCY

Criteria: Accounts payable is made up of invoices for goods that were received prior to year end or services that were performed prior to year end which have not yet been paid at year end.

Condition: Our review of disbursements after fiscal year end revealed that an item was incorrectly recorded in accounts payable at year end.

Effect: Accounts payable was overstated.

Cause: This appears to be an isolated incident.

Recommendation: The County should be more thorough in their review of invoices when determining what should be recorded in accounts payable at year end.

Management Response: Durham County will continue to work at reviewing accounts payable items in more detail to ensure that items are properly included or properly excluded in accounts payable at year end.

#### III - Federal Award Findings and Questioned Costs

None

#### DURHAM COUNTY, NORTH CAROLINA SCHEDULE OF FINDINGS AND QUESTIONED COSTS Year Ended June 30, 2008

#### IV - State Award Findings and Questioned Costs

**Program Title: Juvenile Crime Prevention Programs** 

Finding 08-02

SIGNIFICANT DEFICIENCY Reporting

Criteria: A final accounting form is to be submitted by the requested Department of Juvenile Justice and Delinquency Prevention (DJJDP) deadline (August 15<sup>th</sup>) at the end of the Fiscal year by the program to report total revenues and expenditures for the program operation (NCAC, Title 28, Subchapter 2). This accounting form is then to be sent to the DJJDP Area Office for review.

Condition: Final Accounting forms were not submitted by the August 15, 2008 deadline.

Context: This appears to be human error, occurring on a consistent basis.

Questioned Costs: None.

Effect: DJJDP funding for the next fiscal year is dependent on whether or not the final accounting form is submitted. If forms are late, programs will not get additional funding until the forms are submitted.

Cause: There does not seem to be an effective monitoring system in place over the program to ensure that the forms are being submitted timely.

Recommendation: CBH recommends that the County take steps to better manage the reporting process over the JCPC program to ensure that the forms are submitted timely.

Management Response: The County will work at submitted the forms timely in the future.

Year Ended June 30, 2008

#### SECTION III - SCHEDULE OF CORRECTIVE ACTION PLANS

II - Financial Statement Findings

Finding:

08-01

Name of contact person: George Quick, Finance Director

Corrective Action: Durham County will continue to work at reviewing accounts payable items in more detail to ensure that items are properly included or properly excluded.

Proposed Completion Date: Fiscal 2008-2009.

III – Federal Award Findings and Questioned Costs

None

IV – State Award Findings and Questioned Costs

Finding:

08-02

Name of contact person: Catherine Davis, Grants Manager

Corrective Action: Durham County will continue to work at ensuring that all Final Accounting Forms are submitted on time by every program.

Proposed Completion Date: Fiscal 2008-2009.

Year Ended June 30, 2008

#### SECTION IV - SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

II - Financial Statement Findings

Finding 07-03

Status: Corrected

III - Federal Award Findings and Questioned Costs

Medical Assistance - Title XIX

Finding 07-01

SIGNIFICANT DEFICIENCY Eligibility

Status: Corrected

North Carolina Health Choice

Finding 07-02

SIGNIFICANT DEFICIENCY Eligibility

Status: Corrected

IV - State Award Findings and Questioned Costs

No findings noted in prior year.

#### DURHAM COUNTY, NORTH CAROLINA

### SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED JUNE 30, 2008

GRANTOR/PASS-THROU GRANTOR/PROGRAM TI		FEDERAL CFDA NUMBER	EXF	ENDITURES STATE
FEDERAL AWARDS				VIAIL
U.S. Dept. of Agriculture				
Food and Nutrition Servi	ce			
Passed-through the N	.C. Dept. of Health and Human Services:			
Division of Social S	ervices:			
Administration:				
Food Stamp Cluste	1			
Food Stamp Adn	ninistration	10.561	ф	_
Food Stamp-Non	cash	10.551	\$ 1,476,939	\$
	Stamp Cluster	10.551	28,892,575 30,369,514	
Division of Public H	ealth:			
Food Stamp Adm	ninistration	10.561	336,457	
Division of Asing			,	
Division of Aging:	<b>1</b>			
Elderly Feeding F	rogram	10.570	465,603	
Total U.S. Dep	t. of Agriculture			
·			31,171,574	
U.S. Dept. of Justice				
Bureau of Justice Assista	псе			
Passed-through the N.	C. Dept. of Crime Control & Public Safety:			
Direct Programs:	•			
Edward Вугле М	femorial Justice Assistanc Grant	16.738	393,195	
Total U.S. Dept	t of Justice		393,195	
IC Doot of Hammel and Co.				
U.S. Dept. of Homeland Sec	curity			
Passed-Inrough the N.	C. Dept. of Homeland Security:			
Emergency Man	agement Performance Grant	97.042	84,271	
Assistance to Fig	refighters Grant	97.044	69,196	
Total U.S. De <sub>l</sub>	pt. of Homeland Security		153,467	<del></del>
100			700,107	<del></del>
J.S. Dept. of Health & Huma	an Services			
Passed-through the N.	C. Dept. of Health and Human Services:			
Division of Public He				
CDC Tuberculos	ls Project	93.116	42,216	81,965
Family Planning		93.217	107,759	41,000
CDC Immunization		93,268	57,158	
Bioterrorism Gra	nt	93.283	187,874	4,849
Puge White De-	tance for Needy Families	93.558	82,658	.,,,,,
Ryan White Prog		93.917	112,647	
CDC Aids Prever		93.940	43,218	137,496
Syphilis Eliminati		93.977	95,842	101,400
Diabetes Prevent	tion and Control	93.988	874	
Preventive Healt	h Block Grant	93.991	17,581	16,561
Maternal Health		93.994	105,496	
MCH Block Gran	- I TOTOLIOI	93.994	58,294	79,131 52,620
	-Child Care Coordination	93.994	55,237	-
	-Child Health	93.994	11,158	41,432 127,053
Total Public He	ealth		978,012	541,107
doubletesters 5 0000	-			
dministration for Children a	nd Families			
Passed-through N.C. De	ept. of Health and Human Services:			
Division of Social Ser				
Foster Care and Ado	ption Cluster:			
CWS Adopt Subs	sidy	93.645	236,036	793,717
Tille IV E Adopt A		93.658	584,968	100,111
IV E CPS/Optiona		93.658	838,363	243,930
IV E Foster Care		93.658	344,142	350,339
Adoption/Guardia	nship	93.659	821,505	190,871
Total Foster Ca	are and Adoption Cluster		2,825,014	1,578,857
TANF - Direct Ber	nefit Payments	An		
		93.558	1,951,354	
		93.558	559,480	
Work First Admin				
Work First Admini Work First Service	е	93.558	2,338,820	
Work First Admin Work First Service Family Preservati	e on	93.558 93.556	2,338,820 28,315	
Work First Admin Work First Service Family Preservati Domestic Violence	e on e	93.558 93,556 93,558		
Work First Admin Work First Service Family Preservati Domestic Violence Title IV D - Child S	e on e Support Enforcement	93.558 93.556 93.558 93.563	28,315	
Work First Admin Work First Service Family Preservati Domestic Violence	e an e Support Enforcement tion	93.558 93,556 93,558	28,315 16,608	

#### **DURHAM COUNTY, NORTH CAROLINA**

### SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED JUNE 30, 2008

GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	EXPENDITURES FEDERAL STATE		
Order Cook Room Title				
Energy Assistance Payments	93.568	338,809		
Refugee Assistance Payments	93.566	3,975		
Day Care Coordinator	93,596	635,D21		
Permanency Planning - Child Welfare Services	93.645	70,882	18,219	
SSBG - Other Service and Training	93.667	785,318	142,847	
Independent Living - (LINK)	93.674	65,022	11,050	
Division of Aging:	02.007	651 220		
SSBG - In Home Service Fund	93.667	651,329	119 614	
SSBG - Adult Day Care Total Administration for Children and Families	93.667	90,980 11,474,731	118,614 290,730	
Division of Child Development:				
Subsidized Child Care Cluster				
Child Care and Development Fund - Discretionary	93,575	6,630,879		
Child Care and Development Fund - Mandatory	93.596	4,203,607	647,409	
Social Services Block Grant	93.667	155,141		
TANF	93.558	1,334,263	4,779,083	
Smart Start			1,827,811	
Total Subsidized Child Care Cluster		12,323,890	7,254,303	
Substance Abuse and Mental Health Service Administration Passed-through the N.C. Dept. of Health and Human Services: Division of Mental Health, Developmental Disabilities and Substance Abuse Services: Path Homeless Block Grant	93.150	123,337		
Latti Lottlefess plock Grant	30.100	120,001		
Mental Health Cluster				
Block Grant for Community Mental Health Services	93.958	148,666		
Social Services Block Grant	93,667	77,656	444 700	
State Appropriations -Child			114,728	
-Aduit			671,438	
-Other		000.000	619,280	
Total Mental Health Cluster		226,322	1,405,446	
Developmental Disability Cluster				
SSBG-Developmental Disabilities	93.667	914,201		
State Appropriations -Child			169,633	
-Adult			384,925	
-Other			119,815	
Total Developmental Disability Cluster		914,201	674,373	
Substance Abuse Services Cluster				
Block Grant for Prevention and Treatment	00 0E0	4.406.060		
of Substance Abuse	93.959	1,406,962	1,987	
State Appropriations -Child			783,491	
-Adult			6,017	
-Other Total Substance Abuse Services Cluster		1,406,962	791,495	
Health Care Financing Administration Passed-through the N.C. Dept. of Health and Human Services: Division of Medical Assistance: Direct Benefit Payments:				
Medical Assistance Program	93.778	167,111,932	84,952,397	
Division of Social Services:				
Administration:	93.767	72,583	9,954	
Health Choice	93.767	255,886	122,960	
Adult Care Home Case Management	93.778	1,977,772	122,800	
Medical Assistance Administration			49,427	
Medical Assistance Transportation Total Division of Medical Assistance	93.778	1,095,051 170,513,224	85,134,738	
Total U.S. Dept. of Health and Human Services		200,785,693	97,671,049	
Total Federal Awards		232,503,929	97,671,049	

#### **DURHAM COUNTY, NORTH CAROLINA**

### SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED JUNE 30, 2008

	CEDEDAL		
GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	EXP FEDERAL	ENDITURESSTATE
STATE AWARDS			
N.C. Dept. of Health and Human Services			
Division of Social Services:			•
Domicillary Care			2,101,077
State Aid to Countles			166,945
DCD Smart Start Administration			552,321
Program Integrity			9,371
Special Assistance for Blind Total Division of Social Services			114,889
Total Division of Social Scivices			2,944,603
Division of Public Health:			
State Aid to Counties			135,160
Communicable Disease			21,517
Healthy Carolinians Tobacco Grant			11,825
Lincoln Aids Grant			120,714
Environmental Health			28,000 27,280
Children's Special Health Services			11,391
Child Health Grant			72,955
Lead Prevention			52,000
Total Division of Public Health			480,842
Division of Mental Health, Developmental Disabilities			
and Substance Abuse Services:			
MR/MI Program			375,845
CTSP Program			46,102
Crisis Services -MH			87,167
Multidisciplinary Evaluation Emergency Services			9,917
General Services			158,969 4,783,871
State Appropriations			4,763,671 6,077,391
Total Division of Mental Health			11,539,262
Total N.C. Dept. of Health and Human Services		_	14,964,707
· ·			14,004,101
N.C. Dept, of Cultural Resources State Aid To Libraries			
Total N.C. Dept. of Cultural Resources			236,667 236,667
			250,007
N.C. Dept. of Transportation			
Elderly and Disabled Transportation Assistance (E&DTAP)			200,802
Community Transportation			19,524 220,326
N.C. Dept. of Environment, Health and Natural Resources			220,320
Storm Water Education Program			26,742
Soil and Water Conservation			25,913
Division of Air Quality			18,537
Pest Control			5,059
Total N.C. Dept of Environment, Health and Natural Reso	urces		76,251
N.C. Division of Veterans Affairs			
Veterans Service Program			2,000
State Board of Elections			
HAVA One-Stop Site Grant			31,020
		*	
N.C. Cooperative Extension Services			040.050
Welcome Baby			319,650
N.C. Dept of Crime Control and Public Safety			
State Partnership Program			176,806
Juvenile Crime Prevention (OJJ Program)		· · · · · · · · · · · · · · · · · · ·	640,594
Total N.C. Dept. of Crime Control and Public Safety		=	817,400
N.C. Dept of Insurance			
Seniors' Health Insurance Information Program			5,000
-		***************************************	
Office of State Budget and Management			
Public School Building Capital Fund			2,466,675
Total Other State Awards			4,174,989
. Since State Control of the Control		<del></del>	
TOTAL FEDERAL AND STATE AWARDS		\$ 232,503,929	\$ 116,810,745

## DURHAM COUNTY, NORTH CAROLINA NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AND STATE AWARDS YEAR ENDED JUNE 30, 2008

#### 1. GENERAL

The Schedule of Expenditures and Federal and State Awards (the "Schedule") presents the activities of all Federal and State financial award programs of Durham County, North Carolina (i.e. primary government only). The Durham County, North Carolina (the "County") reporting entity is defined in Note 1 to the County's basic financial statements. All Federal and State awards received directly from Federal and State agencies as well as Federal financial awards passed through other government agencies are included in the Schedule.

#### 2. BASIS OF ACCOUNTING

The accompanying Schedule is presented using the modified accrual basis of accounting, which is described in Note 1 to the County's basic financial statements.

#### 3. BENEFIT PAYMENTS ISSUED BY THE STATE

Benefit payment amounts, which were paid directly by the State from Federal and State monies on behalf of the County, have been separately identified and quantified on the Schedule. These direct payments do not appear within the financial statements of the County because these amounts are not revenues and expenditures of the County. County personnel are involved in certain functions, primarily with eligibility determinations that cause benefit payments to be issued by the State.